



## ***ADMISSIONS POLICY 2020***

The Academy is a co-educational academy and provides education for children aged between 4 and 11 years.

The published admission number for the relevant age group is 120.

Children are admitted in September in the academic year in which they have their fifth birthday. Children with Statements of Special Educational Needs and Education Health Care Plans are admitted outside this policy but count towards the published admission number.

Applications to this Academy must be made through the Local Authority's co-ordinated admission system. An on-line application must be made at: [www.northamptonshire.gov.uk/admissions](http://www.northamptonshire.gov.uk/admissions).

Where applications for admission exceed the number of places available, after the admission of children with a Statement of Special Educational Needs or an Education Health Care Plan where the Academy is named in the Statement or Plan, priority for admission will be given to those children who meet the criteria set out below, in order:

- Looked After Children and Previously Looked After Children (see definition).
- Children whose home address is within the Academy's defined catchment area.
- Children who have a sibling currently attending the Academy, where that sibling will still be attending at the time of the admission of the applicant child.
- Children of staff members; where the member of teaching and non-teaching staff has been employed at Woodnewton – a learning community for two or more years, when the application for admission to the Academy is made and/or the member of teaching and non-teaching staff is recruited to fill a vacant post, for which there is a demonstrable skills shortage.
- Proximity of the child's home address to the Academy, those living nearer being accorded the higher priority. Measurements will be straight line distances taken using the Local Authority's computerised measuring system.

### **Tie-breaker**

Where it is necessary to choose between two or more applicants, the tiebreaker will be distance with the child who resides the nearest to the Academy being given the place. Where there is more than one applicant at the relevant distance, then the tie-breaker will be random allocation. The random allocation process will be independently supervised.

### **Definitions used in this policy**

#### **Catchment Area**

The Academy's catchment area is the area within the line marked on the attached map. Where there is a dispute as to whether a particular address is within the Catchment area, the Academy's decision shall be **final**.

### **Home address**

The child's home address is the address of the parent or legal guardian with whom the child spends the majority of the time during the Academy week (Sunday-Thursday nights). Parents/legal guardians may be asked to produce evidence of residency/home address at any time during the admissions process. The address used must be the home address at the time of application. If a house move is planned the new address may only be used once Exchange of Contracts has taken place or a Tenancy Agreement has been signed.

### **Looked After Child/Previously Looked After Child**

A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (according to the definition in Section 22(1) of the Children Act 1989) at the time of making an application to the Academy.

Previously 'looked after children' are children who were looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

### **Sibling**

A brother or sister sharing the same parents.

A half brother or half sister, where two children share one common parent.

A step-brother or step-sister, where two children are related by a parent's marriage or partnership. The partners must be living together in a permanent relationship (as if they were husband and wife or civil partners).

### **Adopted or fostered children**

A sibling must be living at the same address when the application is made.

### **Appeals**

If your child is not successful in obtaining a place at this Academy, you have a right of appeal to an independent panel. If you wish to appeal, please contact the Academy office for further information.