



20 October 2023

Dear Parent/Carer,

Woodnewton Autumn Parent Consultation Evenings 2023 – face to face Appointment

We would like to warmly invite you to attend our Parent Consultation Evenings on either **Tuesday 14th November from 3:30 pm to 7:30 pm** or **Thursday 16th November from 3:30 pm to 6:00 pm**. During this meeting, we will discuss with you how your child has settled in, their progress and answer any queries you may have. Due to prior commitments Y5SW/MH will take place on **Wednesday 15th November 4:00 pm to 7:30 pm and Thursday 16th November** as above.

The school has an easy to use online appointment booking system via our new 'My child at school' app which allows you to choose your own appointment times with teachers. Families will be able to book one consultation appointment for each child for either one of these evenings.

To book your appointment click on the tab 'Parents Evening' and this will take you to the booking page, where you can pick the time slot suitable for you. If you have more than one child in school you will need to click on each individual child and repeat the process as above. Please remember if you are booking for more than one child, to allow yourself plenty of time to get from one classroom to another.

The appointment will consist of a 10 minute consultation with your child's class teacher face to face in your child's classroom. Appointments can be made from 23:59 on Friday 20th October and the online lists will be closed on the day before the Consultation evening. Should you wish to make any changes after this date, please contact the school office.

The Parent Consultation evening for FS1 (Nursery) will take place on Tuesday 14th November only, 4:00 pm – 7:30 pm. This will be a drop-in session so no appointment will be necessary.

We really look forward to meeting with you at the Parent consultations. Thank you for your ongoing support.

Yours sincerely,

Kate West – Head of School